

Council Meeting Minutes
March 12th, 2019
Zwingli UCC, Mount Vernon, WI

Council members present: Karen Fletcher, Scott Holmstrom, Pat Leavenworth, Barbara Schmidt, Beth Albert, Brian Simmert, ~~Pastor Brad Brookins~~

Additional attendees: Alan Ferguson (Treasurer), Mary Penninga

The meeting was called to order by Karen at 6:05

1. Opening prayer offered by Karen

2. Approval of past meeting minutes

- Pat motioned to file the February minutes and Barbara seconded. Motion carried.

3. Treasurer's report:

- As of Feb 28th, we are slightly above budget on donations and slightly under budget on expenses
- Scott motioned to file the February financials and Beth seconded. Motion carried.

4. Reports/Updates:

a. Committee update:

- Most all committees have met within the 21-day requirement of the constitution
- Still working on formation of Pastoral Relation Committee

5. Old business:

a. Director of Youth Ministry - banked hours

- All past banked hours have been paid
- The council recommends no carry-over of banked hours into the next fiscal year
- The council will review Mary's hours to-date at the June council meeting and consider possible payable hours over the summer break
 - The council asks that Mary attend the June meeting to be part of the discussion

b. Church safety and emergency plan

- The fire department recently inspected the church - no action items noted
- Karen to request an outside audit of our current plans
- Church Mutual has a lot of resources that we could draw on
- The council will focus on active shooter emergency planning at the April meeting

6. New business:

a. Signatories on the Endowment Committee

- Karen, Alan, and Brad are currently the signatories on the Endowment Committee
- The constitution and bylaws do not state who should have signature authority
- The council discussed and put forth the motion - "The church treasurer, finance committee book keeper, and chairman of the endowment committee have signature authority on the Endowment Committee with two signatures required."
- Pat Motioned to approve and Karen seconded. Motion Carried
- The council will add a future agenda item to update the constitution accordingly (June)

b. Offloading Brad's tasks

- Brad wants to continue taking care of bulletin
- Fletcher's to take care of stock paper and supplies
- Schmidts to purchase wine and juice for communion
- Fletcher's to monitor stock of candles and oil
- Brad to continue managing membership list for print and email notifications
- Brad to continue to create and manage congregational emails
- Alan and Justina to manage the Facebook page
- Alan and Justina to coordinate online calendar
- Alan to pick-up and sort mail
- Mary Lou to continue maintaining bulletin boards

c. Council liaison assignments to standing committees

- Christian Education – Karen Fletcher
- Memorial committee – Beth Albert
- Nominating committee - Beth Albert
- Finance committee – Scott Holmstrom
- Pastoral relations committee – Brian Simmert

7. Closing prayer was offered by Pat

The meeting was adjourned at 7:34

The next council meeting will be held on 4/9/19 at 6pm

The meeting minutes were submitted by Scott Holmstrom